



Whakarongorua te Maunga, Rakapuke te Mana, Utakura te Awa, Utatewhanga te Raorao, Tauratumarū te Tangata, Hokianga A Kupe te Moana

NOTICE OF ANNUAL GENERAL MEETING

The Proprietors of Utakura 7 Incorporation
hereby give Notice that
the 2022 Annual General Meeting will be held
at Puketawa Marae, 1400 Horeke Road, Utakura
on Saturday 4th February 2023 at 10:00am
Registrations from 9:00am

PROPOSED MOTIONS

1. That the Audited Consolidated Performance Report and the Auditors Report be received and adopted;
2. That Adele M. Maraki be appointed as the Auditor for 2022/2023

AGENDA

1. **Karakia timatanga / Mihi** 10.00am
2. **Morning tea**
- Meeting commences** 10.45am
3. Apologies
4. Minutes of the 2021 AGM
5. Chairperson / Portfolio Reports
6. Treasurer's Financial Report
7. Appointment of Auditor / Share Valuer for 2022/2023
8. Election of Committee Member

Nominations must be made on the enclosed nomination form.

There is one vacancy. Tamalene Painting is up for rotation and has confirmed her availability to stand for re-election.
9. **Karakia whakamutunga** 13.45pm
10. **Lunch** 14.00pm

UTAKURA 7 ATAWHAI TRUST

SCHOLARSHIP APPLICATION FORM 2022/2023

The Scholarship is an initiative that was set up by the Committee of Management of Utakura 7 Incorporation and acknowledges the efforts of our Kuia and Koroua. The Scholarship now sits under our charitable arm, Utakura 7 Atawhai Trust.

1. Number and Value of Grant

There will be 5 grants available and these will be awarded at the discretion of the Trustees of the Trust. The grants are to help with Student course fees and are paid directly to the Students' Institution of study.

2. Study Areas

- i) Arts / Law / Business
- ii) Fine Arts / Sports / Physiotherapy
- iii) Science & Technology / Medical / Dentistry / Horticulture / Agriculture Forestry
- iv) Te Reo / Maori Development
- v) Theology

3. Study Criteria

- i) Post Graduate / Masters
- ii) Degree / Diploma level
- iii) Full-time study
- iv) New Zealand and International Tertiary institution

4. Eligibility

Applicants must Whakapapa to an Utakura 7 Incorporation Shareholder.

5. Process

- i) Applicants must complete the application form thoroughly, answering all questions. Failure to comply with this request could result in the non-processing of the application.
- ii) Candidates will be selected and interviewed from their application form.

6. Accountability

Successful applicants must attend and assist at the next AGM, SGM or planning hui and must return to the Trust at least once per year and participate in an activity associated with the Trust.

These could include:

- i) Assistance with and participation in a Programme of the Utakura 7 Atawhai Trust
- ii) Assistance with skills and resource development of the Utakura 7 Atawhai Trust
- iii) Assistance with any planning projects being undertaken by the Utakura 7 Atawhai Trust
- iv) Delivering a short presentation to a Trust, Committee of Management or Shareholders meeting providing opportunity to share their knowledge, experience, results, progress, any issues and information relevant to the Utakura 7 Atawhai Trust
- v) Being available for input into the future selection of scholarship recipients

7. Closing Date

31st January 2023

**UTAKURA 7 ATAWHAI TRUST
SCHOLARSHIP APPLICATION FORM 2022/2023**

PERSONAL DETAILS

Name:

Residential Address:
.....
.....

Postal Address: (If different from above)
.....
.....

Shareholder Number: **(must be completed)**
Shareholder Name:
What is your Whakapapa relationship to your Shareholder?
.....
.....
.....

HAPU/IWI:

Date of Birth:

Telephone:

Email address:

I, agree to abide by the conditions as set out in the accountability clause.

**UTAKURA 7 ATAWHAI TRUST
SCHOLARSHIP APPLICATION FORM 2022/2023**

SUPPORTING INFORMATION:

Which Tertiary Institution do you plan to attend?

Which Qualification(s) are you seeking?

Which subject(s) are you majoring in?

When does your Course Start?

When do you expect to finish your Studies?

What is your motivation for engaging in this Study and what are your aspirations for the future?
How could your studies contribute to the Development of the Incorporation?

Please send your completed Application Form to:

**Utakura 7 Atawhai Trust
C/- 265 Rangatira Road
Beach Haven
Auckland 0626
Email: utakura7incsec@gmail.com**

by 5 pm 31st January 2023

UTAKURA 7 INCORPORATION AGM 2022

NOMINATION FORM FOR THE ELECTION OF COMMITTEE OF MANAGEMENT MEMBER

Te Ture Whenua Maori 1993

I/WE HEREBY NOMINATE

.....

For the vacant position on the Utakura 7 Incorporation Committee of Management to be filled at the Annual General Meeting of Utakura 7 Incorporation on Saturday 4th February 2023, 10.00am at Puketawa Marae, Utakura.

MOVER	(Must be a Shareholder)
Name:	
Address:	
Signature:	
SECONDER	(Must be a Shareholder)
Name:	
Address:	
Signature:	

ACCEPTANCE BY NOMINATED PERSON	
Nominee Name:	
Address:	
Signature:	

NOTE: To be valid, this completed form must be received by the Secretary by **5 pm Tuesday, 31st January 2023**

Luanne Butler
C/- 21 Ormonde Drive
Silverdale
Auckland 0932
Email: utakura7incsec@gmail.com

UTAKURA 7 INCORPORATION AGM 2022

DETAILS OF THE PERSON NOMINATED FOR THE COMMITTEE OF MANAGEMENT

NAME:	
ADDRESS:	
AGE:	
QUALIFICATIONS:	
RELEVANT EXPERIENCE:	
WHAKAPAPA TO LAND	

What is your vision for the Incorporation?

This information will be circulated to shareholders at the AGM

Vetting Policy for Board Members & Staff

The purpose of this policy is to draw into our roopu whakahaere whanau who:

1. Demonstrate an understanding of the concepts of Tikanga Maori
2. Are connected to Whakarongorua te Maunga, Rakapuke te Mana, Utakura te Awa, Utatewhanga te Raorao, Tauraturamaru te Tangata, Hokianga A Kupe te Moana
3. Have a desire and proven ability to contribute in a meaningful and significant way
4. Are prepared and willing to voice beliefs and judgements for the advancement of Utakura 7 Incorporation.

UTAKURA 7 INCORPORATION AGM 2022

FORM 1: APPOINTMENT OF PROXY

Te Ture Whenua Maori 1993

I hereby appoint

to act as my proxy* to attend and vote on all matters at the Annual General Meeting of the Utakura 7 Incorporation to be held on Saturday 4th February 2023 at Puketawa Marae, Utakura, and at any adjournment of that meeting.

Date:

Shareholder Number:

No of shares:

Shareholder/Trustee Full Name:

Signature:

Address:

In the presence of Witness Full Name:

Signature:

Occupation:

Address:

*Any person of full age and capacity (other than a member of the committee of management or a person who has consented to be nominated as a member of the committee of management) may be appointed as the proxy of a shareholder.

NOTE: To be valid, this completed form must be received by the Secretary by **5 pm Tuesday 31st January 2023**

Luanne Butler
C/- 21 Ormonde Drive
Silverdale
Auckland 0932
Email: utakura7incsec@gmail.com